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Sault College  
of Applied Arts and Technology  
sault ste. marie

Course Outline

HUMAN RELATIONS

BUS 208-4

revised September 1975

HUMAN RELATIONS — COURSE OUTLINE

<u>WEEK</u>	<u>TOPIC</u>	<u>READINGS</u>	<u>CASES OR EXPERIENCES</u>
	1. COMMUNICATIONS	"BODY LANGUAGE"	
	2. EFFECTIVE LISTENING		
	3. PERCEPTION		
	4. PERSONALITIES		
	5. GROUP DYNAMICS	"MAN THE MANIPULATOR"	
	6. THEORIES		
	7. STYLES OF LEADERSHIP		
	8. GUEST LECTURER — ALCOHOL AND DRUG DEPENDENCY		
	9. UNIONS		
	10. OPPORTUNITIES FOR PROMOTION AND DISCRIMINATION		
	11. CHANGES IN THE WORK ETHIC — FACT OR FICTION		

EVALUATION

- I. MAJOR PROJECT — 50%
    - interview and presentation of a local service club
  
  - II. ESSAY — 30%
    - 5 page essay on topic of interest pertaining to human relations course
  
  - III. PARTICIPATION — 20%
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- A — 85 to 100
  - B — 70 to 84
  - C — 55 to 69
  - Incomplete